

**The Classical Academy
Board of Director's Meeting
Monday, December 12, 2011
TCA North Rooms 2213/2214**

- I. Call to Order – Mr. Mast called the meeting to order at 6:09pm

- II. Pledge of Allegiance – Roll Call

Mr. Cameron - here
Mr. Carter - here
Mr. Leland - here
Mr. Mast - here
Mr. Palmer - excused
Mr. Pope - here
Mr. Woody - here

- III. Comments from the Audience - none

- IV. Consent Agenda
(Carter/Woody) passes on roll call vote)
 - A. Minutes 11-14-2011 (Steve Pope question about approval of capital construction motion clarity – will be addressed in regular items)
 - B. October Financials
 - C. General Fund Revenue Projections
 - D. Ops Report (pullout question for Mr. Collins from Mr. Cameron on administrative office space; answer researching options from modular issues and leasing options)
 - E. Approval of Matters relating to Personnel Actions (Mr. Woody asked that new staff positions and where they fit in the organizational chart especially when they move FTE from department to department).

- V. Executive Session CRS 24-6-402(4)(a&e) – Legal Counsel Brad Miller postponed this session

- VI. Discussion Agenda Items
 - A. Board Governance , School Leadership and Organizational Review
Since this item was pulled as Exec Session – it was addressed in public session to try and explain the rationale for external audit; three organizations that were considered; CSS was chosen for expertise and timing. First two areas are going to be covered in December the other eight will be done in either Spring or Fall

2012. The review is a public document and in January will schedule the oral presentation. Other questions addressed included timing of full review. How it is communicated to the Board, administration and the entire community. Action Item: Steve Pope and Ron Mast develop draft letter to whole TCA community about nature of the audit.

(Mr. Pope excused from 6:45-7:20pm – stepped out for other TCA event)

B. Core Values Presentation

20 minute Video on instructional philosophy... and art of learning. Follow up with Dr. Bohn about receiving the Governors' Award for improvement and Colorado School Grades gave TCA grade of A+ and best overall school in Colorado.

Question to the Board: What impressed us about the video? Mr. Cameron – well done video and keyed in on Socratic method and key facilitation to student learning. Mr Carter – impressed with teaching vulnerability; Dr. Bohn commented about a shift in teaching style. Mr. Woody – the essence of communication is so important in all areas and these classrooms have to have active listeners. Mr. Pope rejoined the meeting at 7:20

C. 1st Floor buildout – Mr Collins

Handout includes update; Mr. Dipretore and a number of folks from the high school on space use focus groups, etc. in terms of design development issues; important time for design that will guide the actual build-out; including security operational/structural;

Mr. Mast – need clarification on the motion intention from last meeting – (from 11/14/11 board meeting)

“Motion: The TCA Board of Directors approves the additional construction potential for the floor space conversion of the current administrative area on the third floor to increase the overall Guaranteed Maximum Price to \$3.0 million from the originally approved \$2.5 million with an overall goal of creating adequate space for all students within the building.” (Pope/Carter – passed on a roll call vote)

Discussion led to issues of related to reasons for approval. Safety of kids (last line); Mr. Woody brought up additional expense questions related to staff occupancy and costs. Mr. Mast – conclusion of discussion is that board is approving the build out of 3rd floor – Mr. Swanson explained details of BEST grant process. Further discussion

on specific space uses. Leadership from Elder Construction attended and gave brief comments to help explain timing and process.

- D. Open Forum with TCA Community (no comments in addition to the vast number of comments from Board and Lead Team).
- E. Conflict Resolution Appeal to Board (Honors course weighting)

Subcommittee of Mr. Palmer and Mr. Carter researched and

Motion: That the TCA Board does not approve the conflict resolution brought to the board in November for retroactive weighting of honors course grades. (Carter/Cameron)

Cameron - Aye
Carter - Aye
Leland - Aye
Mast - Aye
Palmer - excused
Pope - Aye
Woody - Aye

Action:

Motion: The Board recommends the formation of a temporary single purpose subcommittee to investigate the weighting of honors courses. (Cameron/Carter).

Cameron - Aye
Carter - Aye
Leland - Aye
Mast - Aye
Palmer - excused
Pope - Aye
Woody - Aye

- F. ADDED: College Pathways Informational Item

Steve Wright – presented basic information about Guaranteed Transfer Pathways and initial proposal for potential weighting for those courses. For further discussion in future meeting.

BREAK – 9:00pm
Returned from Break – 9:17pm

G. FAC Report Out on Audit

Mr. Woody – happy to report the completion of our financial audit from BKD. The FAC committee was instrumental in the review – Mr. Woody thanks them publically. Also happy to report that the audit was very positive; “clean and unqualified.” BKD was very complimentary of our TCA finance staff.

H. Registrar Report – Kara McIntyre, Registrar

Overview of report – climb in enrollment primarily to CP and slight increase in certain class sizes. Review of data on overall enrollment; historical trends; district caps; racial breakout; within/outside of D20; attrition; reasons and data for withdrawal; graduation rates (comparisons to D20 and Colorado).

I. Strategic Plan Update

Dr. Bohn presented preliminary documents for review of major pieces of strategic planning.

J. TCA Board member Election Process Update

Mr. Woody, Mr. Collins, and Mr. Swanson reviewed policy changes for election process and communication for candidates. Additional review edition coming from Mr. Swanson to Board for edits and updates. It will be voted on in January 9 meeting.

K. Parent Climate Survey/Next Steps (recurring)

Mr. Collins reported on recurring issues and edits for survey to be done and distributed to TCA Parent Survey;

L. New Course Proposals

Mr. Dipretore reported that TCA is still working within Board Policy that the Board does not need to approve all new courses. As it stands current planning and scheduling is on hold waiting for FTE coverage and core offerings. Still looking at how current offerings and desire.

Board would like to keep informed on a regular basis.

M. Staff Survey Proposal

Mr. Mast reviewed the process practices on subcommittee process. Subcommittee of Mr. Mast, Mr. Cameron, Mr. Stump, and Dr. Soujourner. Action: Committee meet to review initial document on TCA Staff evaluation to have report on January 9 meeting.

N. Board Governance 2011-12 Goals & Improvements

Mr. Pope reported that policy of joint subcommittee is in action and the radar screen issue is next up.

Mr. Cameron reported on first read of practice of dashboard/radar screen process document. Still looking for input on radar screen. Mr. Cameron will send out radar.

O. Board Communication Planned

Items included; annual fund update; audit; build out of first and third floor.

P. Future Board Meeting Schedules and Agenda Items

1. January 9 – Regular Board Meeting – Might or might not have external review; annual fund;

R: ADDED: Executive Session per CRS 24-6-402(4) (f) performance feedback to President
(Pope/Cameron)

Cameron - Aye
Carter - Aye
Leland -Aye
Mast - Aye
Palmer -excused
Pope - Aye
Woody - Aye

Entered Executive Session: 10:50pm

Left Executive Session: (Carter/Cameron)
Voice vote – passed 11:28pm

No action out of executive session.

Adjourn (Leland/Carter)

Voice Vote – passed – 11:28pm

VII. Future Agenda Items

- A. Open forum in January
- B. College Pathways
- C. Homework Update
- D. Board Bylaw Review
- E. Formal Notifications of Vacancies for TCA Board Elections in April 2012
- F. Board Goals
- G. Field Trip Update
- H. TCA Building Corp
- I. School Calendar Review
- J. Curriculum Review (PE)
- K. General Fund Revenue Projections
- L. New Course Approval
- M. Review progress on Presidential Objectives
- N. Catalogue & Analyze list of board roles and links to current policies